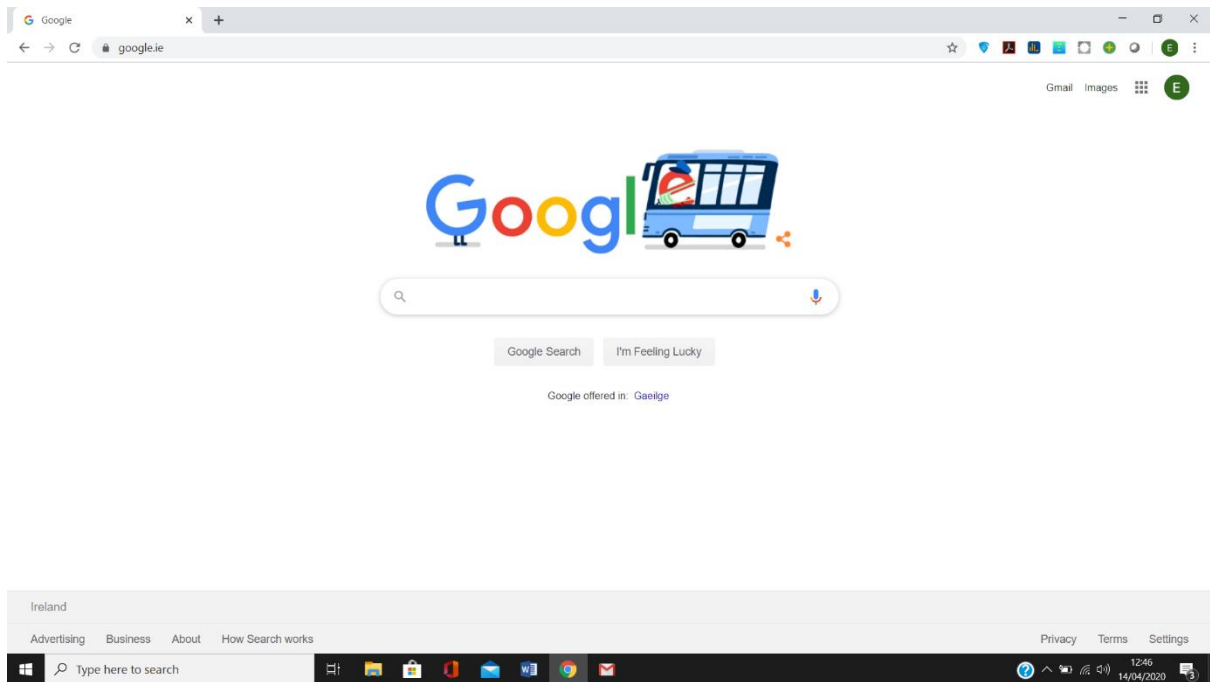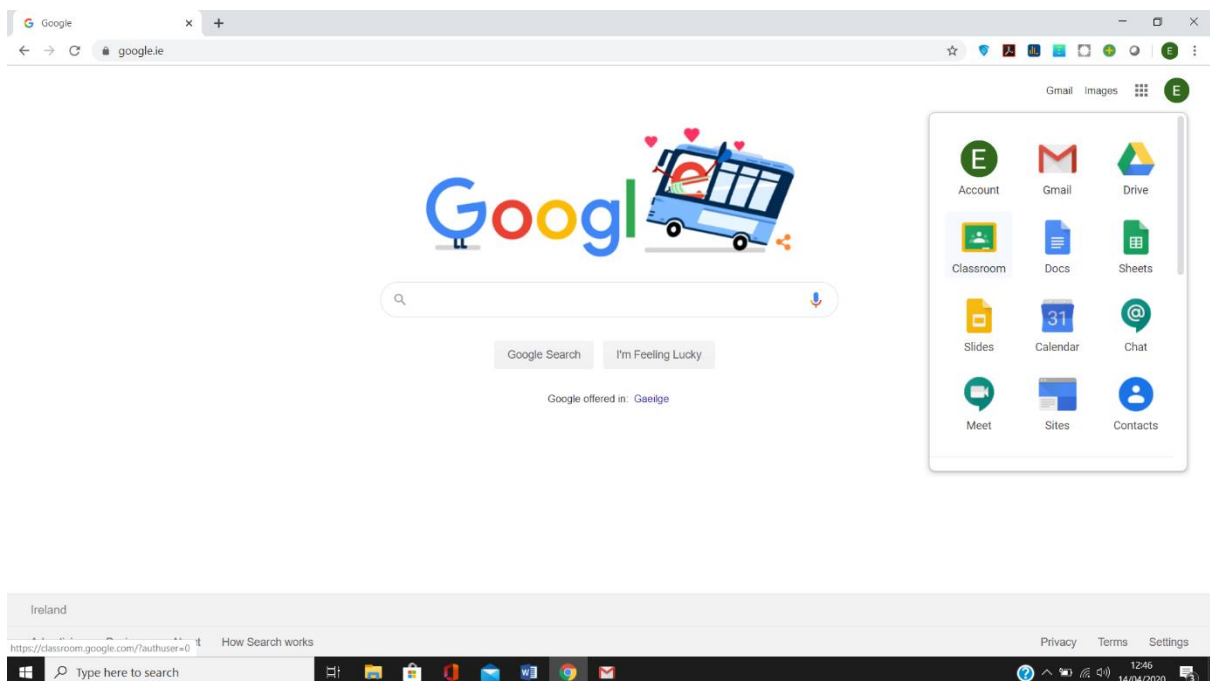**Step 1: To join Google Classroom log in to your Gmail account.**
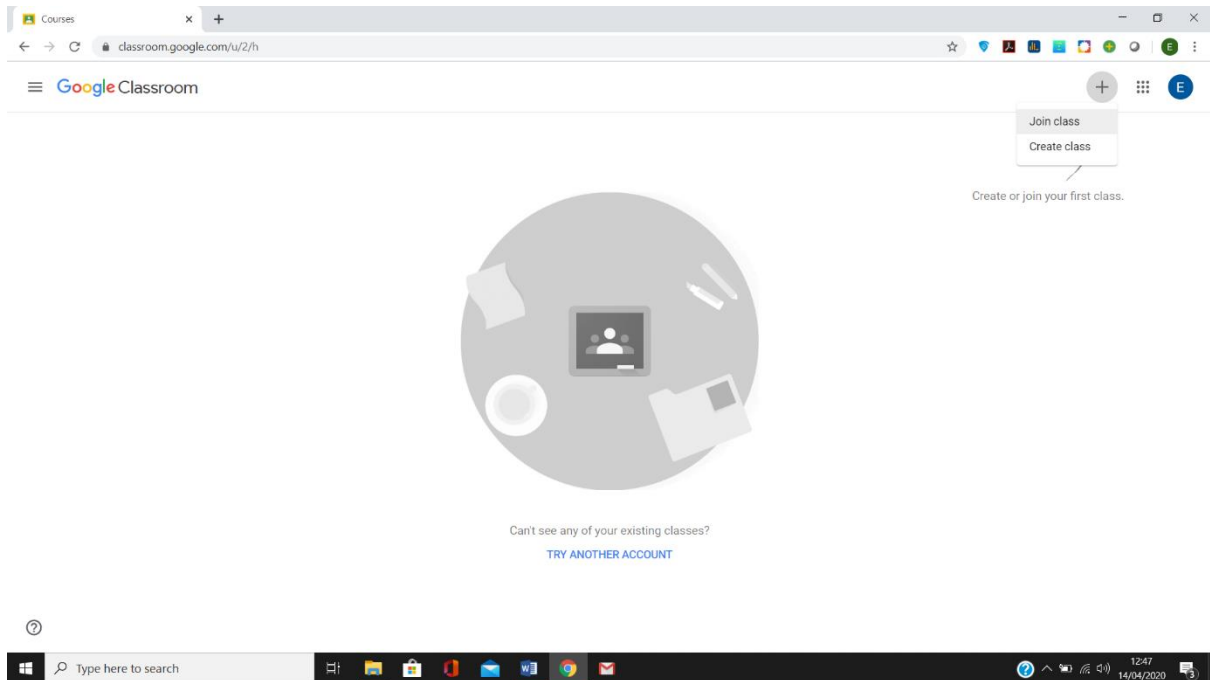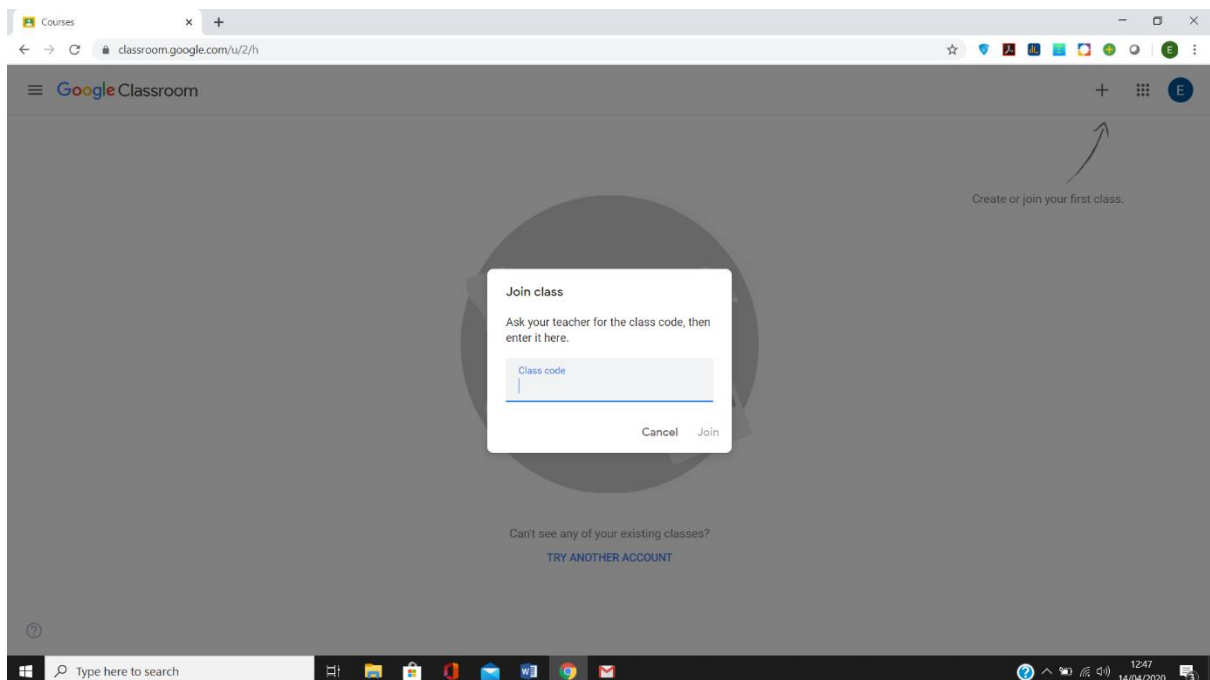


**Step 2: Click on the 9dot grid in the right-hand corner and select Classroom**

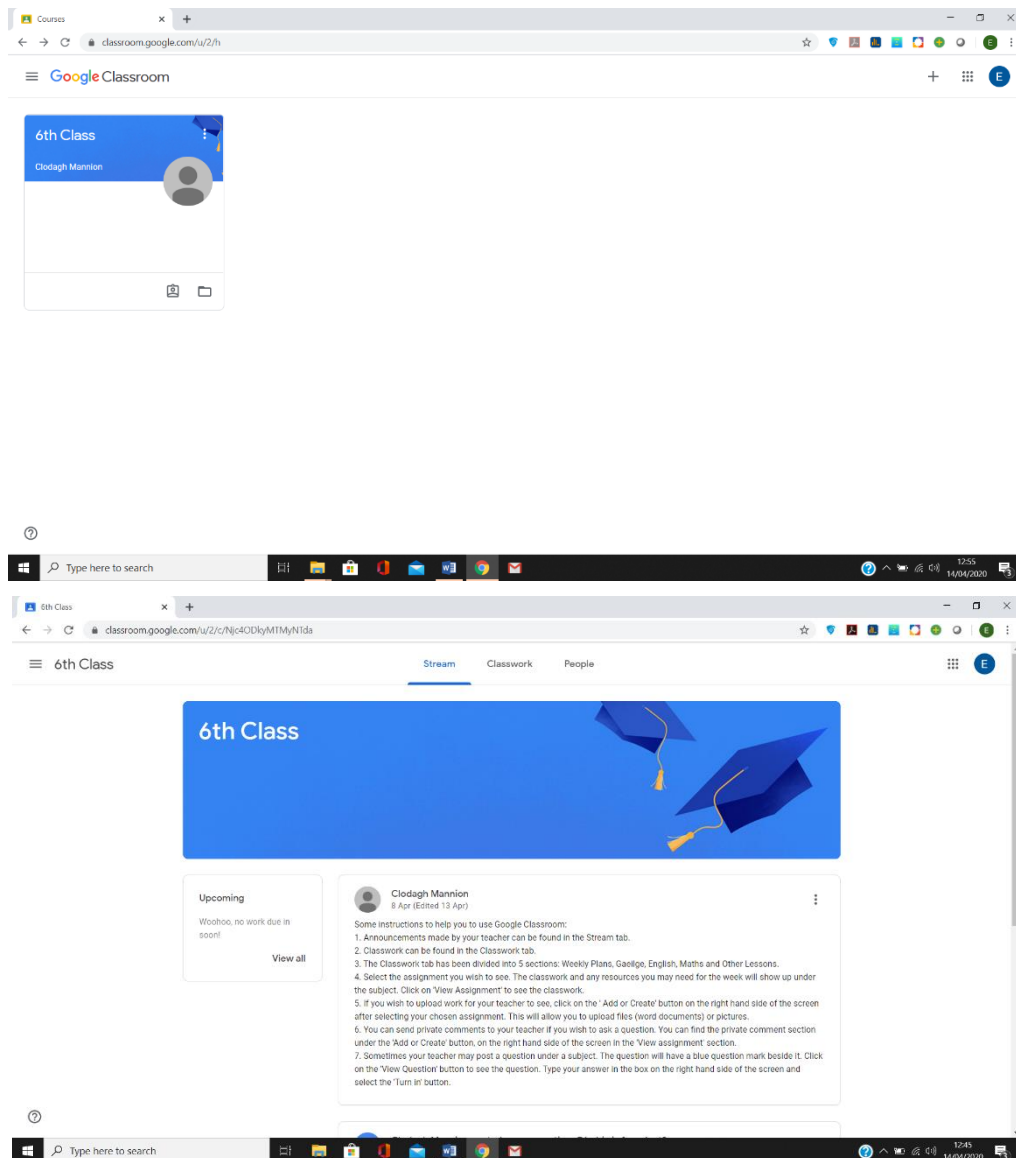**Step 3: Once this screen appears click the plus sign and choose 'Join Class'**



**Step 4: Input the class code you have received**

**Step 5: Click into the classroom to access the assigned work**





**Some Instructions to help you to use Google Classroom:**
1. Announcements made by your teacher can be found in the Stream tab.
2. Classwork can be found in the Classwork tab.
3. Click on 'View Assignment' to see the classwork.
5. If you wish to upload work for your teacher to see, click on the ' Add or Create' button on the right-hand side of the screen after selecting your chosen assignment. This will allow you to upload files (word documents) or pictures.
6. You can send private comments to your teacher if you wish to ask a question. You can find the private comment section under the 'Add or Create' button, on the right-hand side of the screen in the 'View assignment' section.
7. Sometimes your teacher may post a question under a subject. The question will have a blue question mark beside it. Click on the 'View Question' button to see the question. Type your answer in the box on the right-hand side of the screen and select the 'Turn in' button.